



LEAH GREGORY

EDUCATION

May 2008 **TEFL International** Buenos Aires, Argentina
TESOL Certificate

2003-2007 **Arizona State University** Tempe, AZ
B.A. Public Relations/ International Relations

PROFESSIONAL EXPERIENCE

September 2009- June 2010 **Self-Employed Private Teacher**
Seville, Spain
ESL Teacher

Teach children and adults from the ages of 8-65 at their homes. Plan individual curriculum and lessons tailored to each student's need. This may include business writing and presentation assistance, listening, conversation, homework support, vocabulary expansion (phrasal verbs and idioms), and grammar assistance.

September 2009- Present **Gavia School**
Seville, Spain
ESL Teacher

Teach Spanish girls from the ages of 8-14 at a private afterschool program. Classes consist of grammar, listening, conversation, comprehension, and interactive activities. Plan and design curriculum appropriate for the students' learning ability, needs, and level of comprehension.

June 2009- July 2009 **BioBruni English Summer Camp**
Montaldeo, Italy
English Counselor/Teacher

Taught and counseled Italian children from the ages of 6-13 at an English summer camp. Taught English through activities, lessons, games, and field trips. Worked on English basic/beginner skills for Italian children. Assisted in the operation, organization, and design of the summer camp.

March 2009- June 2009 **International Language School**
Milan, Italy
ESL Teacher

Taught and assisted students and professionals in their English communicative, grammar, pronunciation, non-verbal, and presentation skills. Focused on conversation, phonetics, and pronunciation. Assisted my students in preparing presentations, formal business letters, and reports.

June 2008- December 2008 **English Training Systems**
Buenos Aires, Argentina
ESL Teacher

Taught and assisted a professional in one-to-one intensive English. Focused on speech, phonetics, and pronunciation. Also worked on English communicative, grammar, non-verbal, and vocabulary skills. Assisted my student in preparing presentations, formal business letters, and reports.

June 2008- December 2008 **American Forum**
Buenos Aires, Argentina

ESL Teacher

Taught and assisted professionals in English communicative, grammar, pronunciation, non-verbal, and vocabulary skills. Assisted students in preparing presentations, formal business letters, and reports. Worked in small groups, levels ranging from elementary to advanced.

February 2008- April 2008 **Creative Power Solutions**
Scottsdale, Arizona

Office Manager

Assisted in establishing a new office for Creative Power Solutions by creating workspaces, organizing office supplies, processing paperwork for office, and communicating with legal advisors.

May 2006- August 2006 **Au Pair**
San Remo, Italy

Home Assistant/English Tutor

Provided child care for three girls in Italy; assisted in cooking, organizing living space, tutoring in English, and family travel; improved foreign language skills.

May 2004-December 2007 **Kristine and Shane Thompson**
Scottsdale, Arizona

Home Assistant/Tutor

Provided childcare for three girls; English/Math tutor for grades 1st, 3rd, and 5th; assisted in cooking, providing transportation, running errands, organizing living space, filing, and copying.

May 2002- August 2002 **Alstom**
Zurich, Switzerland

Managerial Assistant

Oversaw organizational requirements, such as office relocation (moved over 100 people), and used Microsoft Office tools to support office staff by managing data.

QUALIFICATIONS

- More than 5 years tutoring children in various subjects
- More than 2 years of ESL teaching experience with adults and children
- Extensive experience living, working, and traveling abroad in South America, North America, Europe, and the Middle East
- Ability to integrate grammar, theoretical concepts, and practical situations, and apply them in classroom situations
- Experience as a student and teacher at an International School
- Excellent interpersonal and organizational skills
- Intermediate language skills in Italian and Spanish
- Basic language skills in Portuguese